

EXECUTIVE OFFICER SUMMARY REPORT
July 9, 2004

ITEM: **11**

SUBJECT: **LENGTH OF FUTURE BOARD MEETINGS**

The Board will consider increasing the length of future Board Meetings from 2 hours to 3 hours. (*Deborah Jayne*)

PURPOSE:

The purpose of this Item is to give the Governing Board the opportunity to consider extending the length of each regularly scheduled Board meeting from two hours to three hours.

DISCUSSION:

Two agenda items were postponed from the May 21 Board meeting due to the lack of time and two items were removed from today's agenda due to the lack of time (including one of the items postponed from the May 21 agenda). In order to accommodate the size of our current agenda, I recommend we extend the length of each Board meeting by one hour. More importantly, Board Member Minan recommends we extend the length of our meetings by one hour.

Officially noticing three-hour meetings provides the flexibility to meet for three hours if needed, but allows for shorter meetings when the additional time is not needed. Having an additional hour will hopefully prevent the back-up of scheduled agenda items.

LEGAL CONCERNS: None.

FISCAL IMPACT: None.

SUPPORTING DOCUMENTS: None.

RECOMMENDATION: Extend length of Board Meetings from two hours to three hours.